



APPLICATION

Please be assured all information supplied is private & confidential
This form needs to be completed using [Abode Reader](#)

APPLICATION FORM

PERSONAL DETAILS

Initials		Surname	
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Address		Home Tel No	
		Mobile No	
Postcode		Email	

EDUCATION AND PROFESSIONAL QUALIFICATIONS

From – To	Secondary Schools, Colleges, Polytechnics, Universities and other Institutions (indicate if full or part-time)	Qualifications

PRESENT/MOST RECENT EMPLOYMENT

Employer's Name and Location			
Position		Date Appointed	
Salary		Additional Benefits	
Notice Required		Reason for Leaving	

Please outline your duties and responsibilities

INFORMATION IN SUPPORT OF APPLICATION

Please review the job description then highlight the skills and qualities which you would bring to this role, including any additional information you think will enhance your application.

REFERENCES

Name, address and telephone number of two referees. One should be your current or most recent employer. Please indicate with a cross in the box if you DO NOT wish us to approach either of the referees before interview.

Name & Position		Name & Position	
Address		Address	
Postcode		Postcode	
Tel No		Tel No	
Email		Email	

OTHER INFORMATION

Have you had any health problems which would require adjustments to carry out the job applied for?	YES	NO
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If YES, please specify:

Do you hold a current driving licence?	YES	NO
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How did you learn of this vacancy?

DECLARATIONS

I declare that to the best of my knowledge, the information given on this form, and on any other documents supporting this application, is true and correct. I understand that a false statement may result in termination of an appointment from this application.

SIGNED:

DATE:

Please return this form to: **Simply Play, Unit 1 Kirkhill Business Units, Park Court, Broxburn, EH52 6EE**

Or email to admin@playworks.org.uk